



STUDENT AGREEMENT

Purpose:

This Student Agreement outlines the obligations of both the student and Allman College. It confirms the student's understanding of the terms of enrolment, including fees, academic conduct, and access to support services. The agreement formalises the enrolment and supports compliance with the Standards for RTOs 2025 and applicable national legislation.

1. Student and Course Details:

Student Name:	
Student ID:	
Date of Birth:	
Course Code and Title:	
Start Date:	
End Date:	

2. Enrolment Conditions:

I confirm

- that I meet the course entry requirements including any pre-requisite skills or qualifications.
- I have completed a Language, Literacy, Numeracy and Digital (LLND) assessment where required.
- I understand that my enrolment may be subject to a suitability review.
- I am required to maintain participation in learning and assessment activities to remain enrolled.

3. Fees, Charges and Refunds:

- I have been informed of the full course fee, payment arrangements, and due dates.
- I understand the RTO's Refund Policy and acknowledge that refunds are subject to the policy conditions.
- I understand any non-tuition fees (e.g., re-assessment fees, material fees) must be paid as required.

4. Student Support and Reasonable Adjustment:

- I have been advised of the support services available to assist me in completing my course.
- I will advise the RTO if I require learning, language, or wellbeing support.
- I understand that reasonable adjustments may be provided in line with access and equity principles.



5. Behaviour and Academic Integrity:

- I agree to comply with the Student Code of Conduct.
- I will uphold academic integrity and submit authentic work.
- I understand that plagiarism or misconduct may result in disciplinary action..

6. Privacy and Consent:

- I consent to the collection and use of my personal information under the Privacy Act 1988 and the Data Provision Requirements 2020.
- I acknowledge that information may be shared with the National Centre for Vocational Education Research (NCVER) and other relevant government agencies for statistical, regulatory and research purposes.
- I am aware that my information will not be disclosed to third parties without my consent unless required by law.

7. Complaints and Appeals:

- I have been informed of my right to access the complaints and appeals process.
- I understand that submitting a complaint or appeal will not prejudice my enrolment or academic standing.

8. Communication and Contact Details:

- I agree to keep my contact details up to date at all times.
- I understand that important information will be sent to me via email or SMS and it is my responsibility to read and respond as required.

9. Declaration and Agreement:

I declare that I have read and understood the contents of this agreement and:

- All information provided by me is true and complete.
- I agree to be bound by the terms outlined above and all applicable Allman College policies and procedures.
- I understand this agreement does not remove my right to take action under Australian Consumer Law.

Student Signature:	
Date:	
Parent/Guardian Signature (if under 18):	
Date:	
RTO Representative Signature:	
Date:	