



COURSE VARIATION FORM – INTERNATIONAL STUDENT

Instructions

1. Complete all sections of this form.
2. Attach supporting documentation relevant to your request.
3. Submit the form to Student Services for review.
4. You will be notified in writing of the outcome of your request.
5. If approved, the variation will be reported via PRISMS and a revised CoE issued where applicable.

Student Details

Student Name	
Student ID	
Date of Birth	
Nationality	
Contact Number	
Email Address	
Current Course / CRICOS Code	

Requested Variation

Tick all that apply:

- ☐ Change to Course Name or CRICOS Code
- ☐ Change to Course Start Date
- ☐ Change to Course End Date
- ☐ Change to Campus or Delivery Location
- ☐ Change of Mode (Online/Face-to-face)
- ☐ Other (please specify): _____



Reason for Variation

Please provide a detailed explanation and attach supporting documents:

Student Declaration

I declare that the information provided in this form is true and correct. I understand that submission of this form does not guarantee approval and that my request will be assessed by the College in accordance with its policies and reporting requirements to the Department of Home Affairs via PRISMS.

Signature: _____ Date: _____